



Wongutha CAPS

CHRISTIAN ABORIGINAL PARENT-DIRECTED SCHOOL

Wongutha CAPS Emergency Evacuation Plan

1. Three long blast of siren, whistle or horn during school time.
During Hostel time fire alarm will sound if fire is inside hostel or staff will alert students of fire evacuation over PA system.
2. Students are to go directly to emergency assembly area staying at all times with their teacher or hostel supervisor.
3. Staff member will check the student and staff roll.
4. If anyone is missing staff members are to search in pairs for missing persons.
5. Staff will deal with the emergency or phone 000 for more help.
6. Staff will tell students when it is safe to return to classroom or hostel.
7. If evacuation is necessary students are to be moved quickly and orderly onto buses and evacuated in what is deemed the safest direction to a muster point.