

## When to use this form

Use this form to claim one of the following:

**A Low Income Health Care Card** – if you are a low income earner with income below certain limits.

For more information on current limits, go to [humanservices.gov.au/lic](http://humanservices.gov.au/lic)

**A Health Care Card for a foster child** – if you wish to claim a Health Care Card ONLY for a foster child. If you wish to claim Family Tax Benefit as well as a Health Care Card for a foster child, go to [humanservices.gov.au/families](http://humanservices.gov.au/families) or call us on **136 150**.

A foster child can be any child for which you are providing daily care that is not your natural or adopted child.

## Online Services

You can complete and submit this claim electronically at [humanservices.gov.au/lic](http://humanservices.gov.au/lic)

You can access your Centrelink online account through myGov. myGov is a simple and secure way to access a range of government services online with one username and password. You can create a myGov account at [my.gov.au](http://my.gov.au) and link it to your Centrelink online account. To make a claim online, access your Centrelink online account through myGov, then select 'Online Claims' from the menu.

## Filling in this form

- **Please use black or blue pen.**
- Print in BLOCK LETTERS.
- Mark boxes like this  with a ✓ or ✗.
- Where you see a box like this  **Go to 5** skip to the question number shown. You do not need to answer the questions in between.

## Returning your form

Check that all required questions are answered and that the form is signed and dated.

Return this form and any supporting documents to us **within 14 days** so we can process your application or claim. If you cannot do this **within 14 days**, you must contact us at the earliest possible date to make an arrangement.

You can return this form and any supporting documents:

- online – submit your documents online (excluding identity documents). For more information about how to access an Online Account or how to lodge documents online, go to [humanservices.gov.au/submitdocumentsonline](http://humanservices.gov.au/submitdocumentsonline)
- by post.
- in person – if you are unable to submit this form and any supporting documents online or by post, you can provide them in person to one of our service centres.

## For more information

Go to [humanservices.gov.au/healthcarecard](http://humanservices.gov.au/healthcarecard) or call us on **132 490** or visit one of our service centres.

If you need a **translation** of any documents for our business, we can arrange this for you free of charge.

To speak to us in languages other than English, call **131 202**.

**Note:** Call charges apply – calls from mobile phones may be charged at a higher rate.

If you have a hearing or speech impairment, you can contact the **TTY service** Freecall™ **1800 810 586**. A TTY phone is required to use this service.

## What can a Health Care Card be used for?

Holders of Health Care Cards may be entitled to a range of concessions from the Australian Government, state and territory governments and some private organisations. For more information on what concessions you may be entitled to, go to [humanservices.gov.au/concessioncards](https://humanservices.gov.au/concessioncards)

## The Health Care Card Income Test

Your eligibility for the Low Income Health Care Card is based on your income over the 8 weeks immediately before the date you lodge your claim. You can be eligible only if your total income is below the limit which applies to you. Any payments from the Department of Veterans' Affairs or the Australian Government Department of Human Services (including Parental Leave Pay and Dad and Partner Pay provided to you by either your employer or the Department of Human Services) may be included when assessing your total income. Compensation preclusion periods do not apply to Low Income Health Care Cards. A lump sum compensation payment is assessed as income for 12 months from the date you received it.

The income limit varies depending on whether you are single or partnered and how many dependent children you have. To find the current limit that applies to you, or other information regarding the income test, go to [humanservices.gov.au/lic](https://humanservices.gov.au/lic)

## Medical treatment already provided

If you have received medical treatment, your entitlement to a Low Income Card may be back-dated and you may be able to retrospectively claim your concessional entitlements from service providers (e.g. a reduction in the cost of prescriptions through Medicare). This will apply if you were qualified for the card at the time of your treatment and remained qualified for the card from then until the date you lodge your claim. If you think you may qualify for an earlier start date for your concession card, you should discuss this before or when lodging your claim. You will be asked to provide supporting evidence.

## Dependent children

Being a dependent child means there is someone responsible for your day-to-day care, welfare and development.

Certain dependants are not eligible to claim their own Health Care Card. This applies to claimants aged under 19 years of age who are supported by their parent(s) or guardian(s) or another person and are undertaking secondary study, unless they have also been granted a Centrelink payment.

Any child who receives a Centrelink payment is not eligible to appear as a dependant on a Health Care Card, but may be eligible to claim their own card.

**Note:** Children under 19 years of age for whom you receive Family Tax Benefit will appear as a dependant on your Health Care Card. Dependants aged 16 to 18 must be undertaking secondary studies to be eligible to appear on your card.

## Foster children

A child can be regarded as a foster child where you provide ongoing care and the child is not your natural or adopted child. Care can be under formal arrangements (through child protection or foster care agencies) or informal arrangements (e.g. care provided by an aunt, uncle, grandparent or close family friends).

If the child is a ward of the state, in the care of the Minister or in group care and not in foster care, the child is entitled to a Low Income Health Care Card in their own right. The form should be completed in the name of the child.

## Australian residence requirements

For information about residence requirements for a Low Income Health Care Card or a Health Care Card for a foster child, go to [humanservices.gov.au/healthcarecard](https://humanservices.gov.au/healthcarecard)

For information about how your payment or concession card may be affected and when you should tell us about your travel plans, go to [humanservices.gov.au/paymentsoverseas](https://humanservices.gov.au/paymentsoverseas)

## Confirming your identity

As a customer you (and your partner) may be required to provide identity documents when claiming a service. To claim a Health Care Card, you must provide **original** documents (not copies) for you (and your partner) **OR** you and your foster child. There is a list of acceptable documents in the **Confirming your identity** form (**SS231**) which is available at [humanservices.gov.au/forms](https://humanservices.gov.au/forms)

If you have any difficulty in obtaining or providing these documents, you should contact us as soon as possible.



**This page has been left blank intentionally.**

1 Are you claiming a Health Care Card for a foster child?

No  Please make sure the partner's details questions are completed. Your partner's details will be required to assess your eligibility and you may also be required to provide documents to confirm their identity.  
▶ Go to next question

Yes  You may need to provide identity documents for yourself and your foster child. Your partner's details are NOT required if you are claiming a Health Care Card for a foster child.  
▶ Go to next question

2 Do you have a partner?

No  **Do not complete Your partner details. Go to 4**

Yes  Go to next question

3 Is your partner also applying for a Health Care Card?

**Note:** You may need to provide identity documents for your partner. Although your partner may not also be applying, they may still need to provide identity documents and will need to sign.

No  Go to next question

Yes  If you are both eligible you will both get a Health Care Card.  
▶ Go to next question

**You**

4 Do you need an interpreter when dealing with us?

This includes an interpreter for people who have a hearing or speech impairment.

No  **Go to 7**

Yes  Go to next question

5 What is your preferred spoken language?

6 What is your preferred written language?

7 Do you currently get another type of Centrelink payment or Family Tax Benefit?

No  Go to next question

Yes  Your Centrelink Reference Number (if known)  
[ ] - [ ] - [ ] - [ ]

**Your Partner**

4 Do you need an interpreter when dealing with us?

This includes an interpreter for people who have a hearing or speech impairment.

No  **Go to 7**

Yes  Go to next question

5 What is your preferred spoken language?

6 What is your preferred written language?

7 Do you currently get another type of Centrelink payment or Family Tax Benefit?

No  Go to next question

Yes  Your Centrelink Reference Number (if known)  
[ ] - [ ] - [ ] - [ ]



CLK0SS050 1609

**You**

**8** Your name

Mr  Mrs  Miss  Ms  Other

Family name

First given name

Second given name

**9** Have you ever used or been known by any other name (e.g. name at birth, maiden name, previous married name, Aboriginal or tribal name, alias, adoptive name, foster name)?

No  Go to next question

Yes  Give details below

**1** Other name

Type of name (e.g. name at birth)

**2** Other name

Type of name (e.g. maiden name)

If you have more than 2 other names, attach a separate sheet with details.

**10** Your gender

Male

Female

**Your Partner**

**8** Your name

Mr  Mrs  Miss  Ms  Other

Family name

First given name

Second given name

**9** Have you ever used or been known by any other name (e.g. name at birth, maiden name, previous married name, Aboriginal or tribal name, alias, adoptive name, foster name)?

No  Go to next question

Yes  Give details below

**1** Other name

Type of name (e.g. name at birth)

**2** Other name

Type of name (e.g. maiden name)

If you have more than 2 other names, attach a separate sheet with details.

**10** Your gender

Male

Female

**You**

**11** Your date of birth

/ /

**12** Your permanent address

LOCATION 625 LOT 3 GIBSON ROAD  
GIBSON WA Postcode 6448

**13** Your postal address (if different to above)

PO BOX 101  
GIBSON WA Postcode 6448

**14** Please read this before answering the following question.

If you provide an email address or mobile phone number, you may receive electronic messages (SMS or email) from us. To read the Terms and Conditions, go to [humanservices.gov.au/em](http://humanservices.gov.au/em) or visit one of our service centres.

Your contact details

Home phone number ( 08 ) 9075 4011

Is this a silent number? No  Yes

Mobile phone number

Work phone number ( )

Email

@

**15** Do you give permission for your partner to speak to us on your behalf?

You can change this authority any time.

No

Yes

**Your Partner**

**11** Your date of birth

/ /

**12** Your permanent address

Postcode

**13** Your postal address (if different to above)

Postcode

**14** Please read this before answering the following question.

If you provide an email address or mobile phone number, you may receive electronic messages (SMS or email) from us. To read the Terms and Conditions, go to [humanservices.gov.au/em](http://humanservices.gov.au/em) or visit one of our service centres.

Your contact details

Home phone number ( )

Is this a silent number? No  Yes

Mobile phone number

Work phone number ( )

Email

@

**15** Do you give permission for your partner to speak to us on your behalf?

You can change this authority any time.

No

Yes

## You

- 16** Questions 16 and 17 are optional and will not affect your Health Care Card. If you do answer, the information will help us to continue to improve services to Aboriginal and Torres Strait Islander Australians and Australian South Sea Islanders. Australian South Sea Islanders are the descendants of Pacific Islander labourers brought from the Western Pacific in the 19th Century.

Are you of Aboriginal or Torres Strait Islander Australian origin? If you are of both Aboriginal and Torres Strait Islander Australian origin, please tick both 'Yes' boxes.

No

Yes – Aboriginal Australian

Yes – Torres Strait Islander Australian

- 17** Are you of Australian South Sea Islander origin?


No

Yes

- 18** Do you want to authorise another person or organisation to make enquiries, get payments and/or act on your behalf?

No  Go to next question

Yes

 You will need to complete and attach an **Authorising a person or organisation to enquire or act on your behalf** form (SS313). If you do not have this form or want more information about nominee arrangements, go to [humanservices.gov.au/nominees](http://humanservices.gov.au/nominees)

- 19** Please read this before answering the following question.

We recognise both opposite-sex and same-sex relationships. This includes de facto relationships and relationships registered under state or territory law.

Select **ONE** option below that best describes your current relationship status.

What is your **CURRENT** relationship status?

**Married**  Go to 20

**Registered relationship**  
(*opposite-sex or same-sex relationship registered under state or territory law*)  Go to 20

**Partnered**  
(*living together in an opposite-sex or same-sex relationship, including de facto*)  Go to 21

**Separated**  
(*previously lived with an opposite-sex or same sex partner, including in a marriage, registered or de facto relationship*)  Go to 22

**Divorced**  Go to 22

**Widowed**  
(*previously partnered with an opposite-sex or same-sex partner, including in a marriage, registered or de facto relationship*)  Go to 22

**Never married or lived with a partner**  Go to 22

## Your Partner

- 16** Questions 16 and 17 are optional and will not affect your Health Care Card. If you do answer, the information will help us to continue to improve services to Aboriginal and Torres Strait Islander Australians and Australian South Sea Islanders. Australian South Sea Islanders are the descendants of Pacific Islander labourers brought from the Western Pacific in the 19th Century.

Are you of Aboriginal or Torres Strait Islander Australian origin? If you are of both Aboriginal and Torres Strait Islander Australian origin, please tick both 'Yes' boxes.

No

Yes – Aboriginal Australian

Yes – Torres Strait Islander Australian

- 17** Are you of Australian South Sea Islander origin?


No

Yes

- 18** Do you want to authorise another person or organisation to make enquiries, get payments and/or act on your behalf?

No  Go to next question

Yes

 You will need to complete and attach an **Authorising a person or organisation to enquire or act on your behalf** form (SS313). If you do not have this form or want more information about nominee arrangements, go to [humanservices.gov.au/nominees](http://humanservices.gov.au/nominees)



20 What is your date of marriage or registered relationship?

▶ **Go to 22**

21 When did you and your partner start living together as a member of a couple?

### You

22 Which of the following best describes your circumstances?

- Employee – full-time
- Employee – part-time
- Employee – casual
- Employed – on leave receiving Parental Leave Pay
- Student – full-time
- Student – part-time
- Self-funded retiree
- Farmer
- Self-employed non-farmer
- Apprentice–secondary school
- Apprentice–tertiary/technical school
- Religious worker
- Not employed – receiving Parental Leave Pay
- Not employed
- Other  ▶ Give details below

23 Are you in receipt of any educational payments (e.g. ABSTUDY, Student Financial Supplement Scheme, Veterans' Children Education Scheme, Military Rehabilitation and Compensation Act Education and Training Scheme or Australian Postgraduate Awards)?

No  ▶ *Go to next question*

Yes  ▶ **Go to 26**

24 Are you being financially supported by your parent(s)/guardian(s) or any other person?

No

Yes

25 Are you currently undertaking a course of study?

If you are aged 16 to 18 and undertaking secondary study, then you can qualify for a Health Care Card if you are not considered to be a child for Family Tax Benefit purposes.

No  ▶ *Go to next question*

Yes  ▶ Give details below

Course title (e.g. Yr 11, Cert III)

### Your Partner

22 Which of the following best describes your circumstances?

- Employee – full-time
- Employee – part-time
- Employee – casual
- Employed – on leave receiving Parental Leave Pay
- Student – full-time
- Student – part-time
- Self-funded retiree
- Farmer
- Self-employed non-farmer
- Apprentice–secondary school
- Apprentice–tertiary/technical school
- Religious worker
- Not employed – receiving Parental Leave Pay
- Not employed
- Other  ▶ Give details below

23 Are you in receipt of any educational payments (e.g. ABSTUDY, Student Financial Supplement Scheme, Veterans' Children Education Scheme, Military Rehabilitation and Compensation Act Education and Training Scheme or Australian Postgraduate Awards)?

No  ▶ *Go to next question*

Yes  ▶ **Go to 26**

24 Are you being financially supported by your parent(s)/guardian(s) or any other person?

No

Yes

25 Are you currently undertaking a course of study?

If you are aged 16 to 18 and undertaking secondary study, then you can qualify for a Health Care Card if you are not considered to be a child for Family Tax Benefit purposes.

No  ▶ *Go to next question*

Yes  ▶ Give details below

Course title (e.g. Yr 11, Cert III)

You

26 Please read this before answering the following question.

'Permanently' means you normally live in Australia on a long-term basis. Holidays or short trips outside Australia would not affect this.

Are you living in Australia permanently?

- No [ ]
Yes [X]

27 Have you EVER lived or travelled outside Australia, including short trips and holidays?

This question assists us to verify your Australian residence.

- No [X] Go to next question
Yes [ ] Give details below

Year you last entered Australia [ ]

Passport number [ ]

Country of issue [ ]

28 Are you an Australian citizen who was born in Australia?

- No [ ] You will need to provide proof of your Australian residence status (e.g. citizenship papers, passport or other documentation). Go to next question

Yes [X] Go to 37

29 What is your country of birth?

[ ]

30 When did you start living in Australia?

[ ] / [ ] / [ ]

31 What is your country of citizenship?

Australia [ ] Date granted [ ] / [ ] / [ ] Go to 37

Other [ ] Give details below [ ]

32 What type of visa did you arrive on?

- New Zealand passport [ ] Go to 34 (special category visa)
Permanent [ ] Go to next question
Temporary [ ] Go to next question
Unknown (e.g. arrived on parent's passport) [ ] Go to 34

Your Partner

26 Please read this before answering the following question.

'Permanently' means you normally live in Australia on a long-term basis. Holidays or short trips outside Australia would not affect this.

Are you living in Australia permanently?

- No [ ]
Yes [ ]

27 Have you EVER lived or travelled outside Australia, including short trips and holidays?

This question assists us to verify your Australian residence.

- No [ ] Go to next question
Yes [ ] Give details below

Year you last entered Australia [ ]

Passport number [ ]

Country of issue [ ]

28 Are you an Australian citizen who was born in Australia?

- No [ ] You will need to provide proof of your Australian residence status (e.g. citizenship papers, passport or other documentation). Go to next question

Yes [ ] Go to 37

29 What is your country of birth?

[ ]

30 When did you start living in Australia?

[ ] / [ ] / [ ]

31 What is your country of citizenship?

Australia [ ] Date granted [ ] / [ ] / [ ] Go to 37

Other [ ] Give details below [ ]

32 What type of visa did you arrive on?

- New Zealand passport [ ] Go to 34 (special category visa)
Permanent [ ] Go to next question
Temporary [ ] Go to next question
Unknown (e.g. arrived on parent's passport) [ ] Go to 34

**You**

**33** Your visa details on arrival

Visa sub class

Date visa granted

**34** Has your visa changed since you arrived in Australia?

No  Go to next question

Yes  Most recent visa details

Visa sub class

Date visa granted

**35** Are you a refugee or former refugee?

No

Yes

**36** Did your partner or either of your parents arrive on a refugee or humanitarian visa?

No

Yes

**37** Please read this before answering the following question.

We need to know if you have lived in any countries other than Australia from birth through to the present. 'Lived' means where you/your family made your home or spent a long period of time – it does not include places you visited.

Except for short trips or holidays, have you **EVER** lived outside Australia?

No  Go to next question

Yes  List **ALL** countries, **INCLUDING AUSTRALIA**, you have lived in **SINCE BIRTH**.

If you were born outside Australia, include the country where you were born.

**Include** the period(s) you have lived in each country.

**Do NOT include** short trips or holidays.

**1** Country of residence

From  To

**2** Country of residence

From  To

**3** Country of residence

From  To

If you require more space, attach a separate sheet with details.

**Your Partner**

**33** Your visa details on arrival

Visa sub class

Date visa granted

**34** Has your visa changed since you arrived in Australia?

No  Go to next question

Yes  Most recent visa details

Visa sub class

Date visa granted

**35** Are you a refugee or former refugee?

No

Yes

**36** Did your partner or either of your parents arrive on a refugee or humanitarian visa?

No

Yes

**37** Please read this before answering the following question.

We need to know if you have lived in any countries other than Australia from birth through to the present. 'Lived' means where you/your family made your home or spent a long period of time – it does not include places you visited.

Except for short trips or holidays, have you **EVER** lived outside Australia?

No  Go to next question

Yes  List **ALL** countries, **INCLUDING AUSTRALIA**, you have lived in **SINCE BIRTH**.

If you were born outside Australia, include the country where you were born.

**Include** the period(s) you have lived in each country.

**Do NOT include** short trips or holidays.

**1** Country of residence

From  To

**2** Country of residence

From  To

**3** Country of residence

From  To

If you require more space, attach a separate sheet with details.

**38** Do you have any foster children for whom you wish to claim a Health Care Card?

For information about *Foster children* see page 2 of this claim form.

No  **Go to 51**

Yes  **Go to next question**

**39** Provide details of foster children in your care for whom you wish to claim a Health Care Card

If you wish to claim Family Tax Benefit as well as a Health Care Card for a foster child, go to [humanservices.gov.au/families](http://humanservices.gov.au/families)

If you have more than 2 foster children for whom you wish to claim a Health Care Card, copy and attach page 13 for each additional child before completing the details for foster child 1.

**Foster child 1**

**40** Full name

**41** Gender

Male

Female

**42** Date of birth

**43** What is this child's country of birth?

**44** Has this child **EVER** lived or travelled outside Australia, including short trips and holidays?

This question assists us to verify this child's Australian residence.

No  **Go to 45**

Yes  **Give details below**

Passport number

Country of issue

**45** Relationship to you (e.g. niece, grandchild, unrelated)

**46** Date this child entered your care

**47** How long will this child be in your care?

**48** Who cared for this child before you (if known)?


This information helps us to confirm your foster child's identity.

Full name

Address


Postcode

 Attach legal or other documents to show that you have the day-to-day care and responsibility for the foster child(ren).

**49** Do you have more than 2 foster children in your care for whom you wish to claim a Health Care Card?

No  **Go to 50 on page 15**

Yes  **Go to next question**

 If you are claiming a Health Care Card for more than 2 foster children, and you have not already copied page 13, copy and attach page 14 for each additional foster child before completing the details for foster child 2.

**Go to next question**

## Foster child 2

**40** Full name

**41** Gender

Male

Female

**42** Date of birth

**43** What is this child's country of birth?

**44** Has this child **EVER** lived or travelled outside Australia, including short trips and holidays?

This question assists us to verify this child's Australian residence.

No  **Go to 45**

Yes  Give details below

Passport number

Country of issue

**45** Relationship to you (e.g. niece, grandchild, unrelated)

**46** Date this child entered your care

**47** How long will this child be in your care?

**48** Who cared for this child before you (if known)?


This information helps us to confirm your foster child's identity.

Full name

Address


Postcode

 Attach legal or other documents to show that you have the day-to-day care and responsibility for the foster child(ren).

**49** Do you have more than 2 foster children in your care for whom you wish to claim a Health Care Card?

No  **Go to next question**

Yes

 Attach details of each additional foster child.  
**Go to next question**

You

- 50 Are you using this form to ONLY claim a Health Care Card for a foster child or children in your care?

No  Go to next question

Yes  **Do not answer questions 51 to 77.**  
**Go to 78**

- 51 Do you have any children under 19 years of age who are dependent on you?


Dependent child means a child for whom you have legal responsibility, either alone or jointly with another person for the child's day-to-day care, welfare and development.


For more information about Dependents, refer to page 2 of this claim form. If the dependent child is 19 years of age or over, they can claim their own Low Income Health Care Card.

No  **Go to 57**

Yes  Go to next question

- 52 Do you receive Family Tax Benefit?

No   For more information about whether you may be eligible for Family Tax Benefit, go to **humanservices.gov.au/families**  
▶ Go to next question

Yes   Any child under 19 years of age for whom you receive Family Tax Benefit will appear as a dependant on your Health Care Card. Dependants aged 16 to 18 must be undertaking secondary studies to be eligible to appear on your card.  
▶ **Go to 57**

- 53 Do any of these children receive an income support payment such as Youth Allowance or ABSTUDY?

No  For more information about whether this child may be eligible, go to **humanservices.gov.au** or call us for Youth Allowance on **132 490** or for ABSTUDY on **1800 132 317**.

Yes  This child(ren) cannot be a dependant for this card but may be eligible to claim their own card.

- 54 Were you receiving Parental Leave Pay for any period in the last 8 weeks?

**Parental Leave Pay** is a payment of up to 18 weeks made to eligible claimants (provided by your employer or directly through us), following the birth or adoption of a child.

For more information about the Paid Parental Leave scheme, go to **humanservices.gov.au/families**

No  **Go to 57**

Yes  Go to next question

Your Partner

- 51 Do you have any children under 19 years of age who are dependent on you?


Dependent child means a child for whom you have legal responsibility, either alone or jointly with another person for the child's day-to-day care, welfare and development.


For more information about Dependents, refer to page 2 of this claim form. If the dependent child is 19 years of age or over, they can claim their own Low Income Health Care Card.

No  **Go to 57**

Yes  Go to next question

- 52 Do you receive Family Tax Benefit?

No   For more information about whether you may be eligible for Family Tax Benefit, go to **humanservices.gov.au/families**  
▶ Go to next question

Yes   Any child under 19 years of age for whom you receive Family Tax Benefit will appear as a dependant on your Health Care Card. Dependants aged 16 to 18 must be undertaking secondary studies to be eligible to appear on your card.  
▶ **Go to 57**

- 53 Do any of these children receive an income support payment such as Youth Allowance or ABSTUDY?

No  For more information about whether this child may be eligible, go to **humanservices.gov.au** or call us for Youth Allowance on **132 490** or for ABSTUDY on **1800 132 317**.

Yes  This child(ren) cannot be a dependant for this card but may be eligible to claim their own card.

- 54 Were you receiving Parental Leave Pay for any period in the last 8 weeks?

**Parental Leave Pay** is a payment of up to 18 weeks made to eligible claimants (provided by your employer or directly through us), following the birth or adoption of a child.

For more information about the Paid Parental Leave scheme, go to **humanservices.gov.au/families**

No  **Go to 57**

Yes  Go to next question

**You**

**55** Is your Parental Leave Pay provided by your employer?

No  **Go to 57**

Yes  **Go to next question**

**56** Has your employer shown your Parental Leave Pay as a separate amount to your earned income on your payslip(s)?

No

Yes

**57** Did you earn any income from employment in the last 8 weeks?

**Do not include** income from self-employment or any Parental Leave Pay or Dad and Partner Pay.

No  **Go to 59**

Yes  Give details below

**1** Employer's name

Address  
  
.....  
Postcode

Phone number

**2** Employer's name

Address  
  
.....  
Postcode

Phone number

If you received income from more than 2 employers, attach a separate sheet with details.

**Your Partner**

**55** Is your Parental Leave Pay provided by your employer?

No  **Go to 57**

Yes  **Go to next question**

**56** Has your employer shown your Parental Leave Pay as a separate amount to your earned income on your payslip(s)?

No

Yes

**57** Did you earn any income from employment in the last 8 weeks?

**Do not include** income from self-employment or any Parental Leave Pay or Dad and Partner Pay.

No  **Go to 59**

Yes  Give details below

**1** Employer's name

Address  
  
.....  
Postcode

Phone number

**2** Employer's name

Address  
  
.....  
Postcode

Phone number

If you received income from more than 2 employers, attach a separate sheet with details.


**You**

**58** Details of income earned from work in the past 8 weeks.  
 GROSS income from employment **includes** any amounts voluntarily salary sacrificed (including into superannuation) and the value of employer provided fringe benefits.

**Do NOT include** Parental Leave Pay or Dad and Partner Pay in your gross income.

Write 'NIL' for any periods you **did not** earn any income in the past 8 weeks.

<p>GROSS amount earned <b>per week</b> (before tax and other deductions)</p> <table border="1"> <tr><td>\$</td><td>Week 1</td></tr> <tr><td>\$</td><td>Week 2</td></tr> <tr><td>\$</td><td>Week 3</td></tr> <tr><td>\$</td><td>Week 4</td></tr> <tr><td>\$</td><td>Week 5</td></tr> <tr><td>\$</td><td>Week 6</td></tr> <tr><td>\$</td><td>Week 7</td></tr> <tr><td>\$</td><td>Week 8</td></tr> <tr> <td colspan="2"><b>Total</b> (Add weeks 1 to 8)</td> </tr> <tr> <td>\$</td> <td></td> </tr> </table>	\$	Week 1	\$	Week 2	\$	Week 3	\$	Week 4	\$	Week 5	\$	Week 6	\$	Week 7	\$	Week 8	<b>Total</b> (Add weeks 1 to 8)		\$		<b>OR</b>	<p>GROSS amount earned <b>per fortnight</b> (before tax and other deductions)</p> <table border="1"> <tr><td>\$</td><td>Fortnight 1</td></tr> <tr><td>\$</td><td>Fortnight 2</td></tr> <tr><td>\$</td><td>Fortnight 3</td></tr> <tr><td>\$</td><td>Fortnight 4</td></tr> <tr> <td colspan="2"><b>Total</b> (Add fortnights 1 to 4)</td> </tr> <tr> <td>\$</td> <td></td> </tr> </table>	\$	Fortnight 1	\$	Fortnight 2	\$	Fortnight 3	\$	Fortnight 4	<b>Total</b> (Add fortnights 1 to 4)		\$	
\$	Week 1																																	
\$	Week 2																																	
\$	Week 3																																	
\$	Week 4																																	
\$	Week 5																																	
\$	Week 6																																	
\$	Week 7																																	
\$	Week 8																																	
<b>Total</b> (Add weeks 1 to 8)																																		
\$																																		
\$	Fortnight 1																																	
\$	Fortnight 2																																	
\$	Fortnight 3																																	
\$	Fortnight 4																																	
<b>Total</b> (Add fortnights 1 to 4)																																		
\$																																		

 You will need to attach:  
 payslips for the past 8 weeks, **or**  
 a letter from the employer stating gross wages for the past 8 weeks, **or**  
 payslips for the weeks worked.  
**Note:** Letters and payslips must have the employer's name and address on them. Bank statements do not provide sufficient proof of wages (earnings).


**Your Partner**

**58** Details of income earned from work in the past 8 weeks.  
 GROSS income from employment **includes** any amounts voluntarily salary sacrificed (including into superannuation) and the value of employer provided fringe benefits.

**Do NOT include** Parental Leave Pay or Dad and Partner Pay in your gross income.

Write 'NIL' for any periods you **did not** earn any income in the past 8 weeks.

<p>GROSS amount earned <b>per week</b> (before tax and other deductions)</p> <table border="1"> <tr><td>\$</td><td>Week 1</td></tr> <tr><td>\$</td><td>Week 2</td></tr> <tr><td>\$</td><td>Week 3</td></tr> <tr><td>\$</td><td>Week 4</td></tr> <tr><td>\$</td><td>Week 5</td></tr> <tr><td>\$</td><td>Week 6</td></tr> <tr><td>\$</td><td>Week 7</td></tr> <tr><td>\$</td><td>Week 8</td></tr> <tr> <td colspan="2"><b>Total</b> (Add weeks 1 to 8)</td> </tr> <tr> <td>\$</td> <td></td> </tr> </table>	\$	Week 1	\$	Week 2	\$	Week 3	\$	Week 4	\$	Week 5	\$	Week 6	\$	Week 7	\$	Week 8	<b>Total</b> (Add weeks 1 to 8)		\$		<b>OR</b>	<p>GROSS amount earned <b>per fortnight</b> (before tax and other deductions)</p> <table border="1"> <tr><td>\$</td><td>Fortnight 1</td></tr> <tr><td>\$</td><td>Fortnight 2</td></tr> <tr><td>\$</td><td>Fortnight 3</td></tr> <tr><td>\$</td><td>Fortnight 4</td></tr> <tr> <td colspan="2"><b>Total</b> (Add fortnights 1 to 4)</td> </tr> <tr> <td>\$</td> <td></td> </tr> </table>	\$	Fortnight 1	\$	Fortnight 2	\$	Fortnight 3	\$	Fortnight 4	<b>Total</b> (Add fortnights 1 to 4)		\$	
\$	Week 1																																	
\$	Week 2																																	
\$	Week 3																																	
\$	Week 4																																	
\$	Week 5																																	
\$	Week 6																																	
\$	Week 7																																	
\$	Week 8																																	
<b>Total</b> (Add weeks 1 to 8)																																		
\$																																		
\$	Fortnight 1																																	
\$	Fortnight 2																																	
\$	Fortnight 3																																	
\$	Fortnight 4																																	
<b>Total</b> (Add fortnights 1 to 4)																																		
\$																																		

 You will need to attach:  
 payslips for the past 8 weeks, **or**  
 a letter from the employer stating gross wages for the past 8 weeks, **or**  
 payslips for the weeks worked.  
**Note:** Letters and payslips must have the employer's name and address on them. Bank statements do not provide sufficient proof of wages (earnings).



**59 Please read this before answering the following question.**

An **income stream product** is a regular series of payments which may be made for a lifetime or a fixed period by:

- a financial institution
- a retirement savings account
- a superannuation fund
- a Self Managed Superannuation Fund (SMSF)
- a Small APRA Fund (SAF).


**Types of income streams include:**

- account-based pension (also known as allocated pension)
- market-linked pension (also known as term allocated pension)
- annuities
- defined benefit pension (e.g. ComSuper pension, State Super pension)
- superannuation pension (non-defined benefit).

Do you receive income from any income stream products?

No  Go to next question

Yes  Give details below

 You will need to attach a **Details of income stream product** form (SA330) or a similar schedule, for each income stream product. The form or similar schedule must be completed by your product provider or the trustee of the Self Managed Superannuation Fund (SMSF) or Small APRA Fund (SAF) or the SMSF administrator.  
If you do not have this form, go to [humanservices.gov.au/forms](http://humanservices.gov.au/forms)

**1** Name of product provider/SMSF/SAF

Type of income stream

Product reference number

Commencement date

 /  / 

**2** Name of product provider/SMSF/SAF

Type of income stream

Product reference number

Commencement date

 /  / 

If you have more than 2 income stream products, attach a separate sheet with details.

**59 Please read this before answering the following question.**

An **income stream product** is a regular series of payments which may be made for a lifetime or a fixed period by:

- a financial institution
- a retirement savings account
- a superannuation fund
- a Self Managed Superannuation Fund (SMSF)
- a Small APRA Fund (SAF).


**Types of income streams include:**

- account-based pension (also known as allocated pension)
- market-linked pension (also known as term allocated pension)
- annuities
- defined benefit pension (e.g. ComSuper pension, State Super pension)
- superannuation pension (non-defined benefit).

Do you receive income from any income stream products?

No  Go to next question

Yes  Give details below

 You will need to attach a **Details of income stream product** form (SA330) or a similar schedule, for each income stream product. The form or similar schedule must be completed by your product provider or the trustee of the Self Managed Superannuation Fund (SMSF) or Small APRA Fund (SAF) or the SMSF administrator.  
If you do not have this form, go to [humanservices.gov.au/forms](http://humanservices.gov.au/forms)

**1** Name of product provider/SMSF/SAF

Type of income stream

Product reference number

Commencement date

 /  / 

**2** Name of product provider/SMSF/SAF

Type of income stream

Product reference number

Commencement date

 /  / 

If you have more than 2 income stream products, attach a separate sheet with details.

**60 Please read this before answering the following question.**

You may be, or have been:

- a trustee
- an appointor
- a beneficiary

of a trust that has not been vested (that is a trust that has ceased),

**OR** have:

- made a loan to a private trust
- made a gift of cash, assets, or private property to a private trust in the last 5 years
- relinquished control of a private trust in the last 5 years
- a private annuity
- a life interest
- an interest in a deceased estate.

A private trust includes a non-complying Self Managed Superannuation Fund or a non-complying Small APRA Fund.

Are you or have you been involved in a private trust in any of the ways detailed above?

No  **Go to 63**

Yes  **Go to next question**

**61 Have you told us about this private trust before?**

No  **Go to next question**


Yes  **Go to 63**

**62 Is the private trust a Special Disability Trust (SDT)?**

No

 If you have not already done so, you will need to complete and attach a **Private Trust form (Mod PT)**. If you do not have this form, go to [humanservices.gov.au/forms](http://humanservices.gov.au/forms)

Yes

 If you have not already done so, you will need to complete and attach a **Special Disability Trust form (Mod SDT)**. If you do not have this form, go to [humanservices.gov.au/forms](http://humanservices.gov.au/forms)

**60 Please read this before answering the following question.**

You may be, or have been:

- a trustee
- an appointor
- a beneficiary

of a trust that has not been vested (that is a trust that has ceased),

**OR** have:

- made a loan to a private trust
- made a gift of cash, assets, or private property to a private trust in the last 5 years
- relinquished control of a private trust in the last 5 years
- a private annuity
- a life interest
- an interest in a deceased estate.

A private trust includes a non-complying Self Managed Superannuation Fund or a non-complying Small APRA Fund.

Are you or have you been involved in a private trust in any of the ways detailed above?

No  **Go to 63**

Yes  **Go to next question**


**61 Have you told us about this private trust before?**

No  **Go to next question**


Yes  **Go to 63**

**62 Is the private trust a Special Disability Trust (SDT)?**

No

 If you have not already done so, you will need to complete and attach a **Private Trust form (Mod PT)**. If you do not have this form, go to [humanservices.gov.au/forms](http://humanservices.gov.au/forms)

Yes

 If you have not already done so, you will need to complete and attach a **Special Disability Trust form (Mod SDT)**. If you do not have this form, go to [humanservices.gov.au/forms](http://humanservices.gov.au/forms)

**63 Please read this before answering the following question.**

You may be, or have been in the last 5 years:

- a director of a company that is still registered
- a shareholder of a company that is still registered

**OR** have:

- made a loan to a private company
- transferred shares in a private company
- made a gift of cash, assets or property to a private company.


Are you or have you been involved in a private trust in any of the ways detailed above?

No  **Go to 65**

Yes  **Go to next question**

**64 Have you told us about this private company before?**

No

 If you have not already done so, you will need to complete and attach a **Private Company form (Mod PC)**. If you do not have this form, go to [humanservices.gov.au/forms](http://humanservices.gov.au/forms)

Yes  **Go to next question**


**65 Are you involved in any type of business?**

**Include:**

- farming
- self-employed
- sole-trader
- partnership
- sub-contractor. If you are a sub-contractor but are not sure if you should be declaring your income as a business or as an employee at question 57, call us on **132 490**.

No  **Go to next question**

Yes

 If you have not already done so in the last 12 months, you will need to complete and attach a **Business details form (Mod F)**. If the business owns real estate you will also need to complete and attach a **Real estate details form (Mod R)** for each property. You will also need to provide your most recent taxation return and business financial statements if you have not already done so. If you do not have these forms, go to [humanservices.gov.au/forms](http://humanservices.gov.au/forms)

**63 Please read this before answering the following question.**

You may be, or have been in the last 5 years:

- a director of a company that is still registered
- a shareholder of a company that is still registered

**OR** have:

- made a loan to a private company
- transferred shares in a private company
- made a gift of cash, assets or property to a private company.


Are you or have you been involved in a private trust in any of the ways detailed above?

No  **Go to 65**

Yes  **Go to next question**

**64 Have you told us about this private company before?**

No

 If you have not already done so, you will need to complete and attach a **Private Company form (Mod PC)**. If you do not have this form, go to [humanservices.gov.au/forms](http://humanservices.gov.au/forms)

Yes  **Go to next question**


**65 Are you involved in any type of business?**

**Include:**

- farming
- self-employed
- sole-trader
- partnership
- sub-contractor. If you are a sub-contractor but are not sure if you should be declaring your income as a business or as an employee at question 57, call us on **132 490**.

No  **Go to next question**

Yes

 If you have not already done so in the last 12 months, you will need to complete and attach a **Business details form (Mod F)**. If the business owns real estate you will also need to complete and attach a **Real estate details form (Mod R)** for each property. You will also need to provide your most recent taxation return and business financial statements if you have not already done so. If you do not have these forms, go to [humanservices.gov.au/forms](http://humanservices.gov.au/forms)


You

66 Do you receive any rental income?

**Do not include** income received from boarders who live with you, this should be provided at question 78.

No  Go to next question

Yes

 You will need to complete and attach a **Real estate details** form (**Mod R**) for each property. You will also need to provide your most recent taxation return if you have not already done so. If you do not have this form, go to [humanservices.gov.au/forms](http://humanservices.gov.au/forms)

67 Please read this before answering the following questions.

**Include:**

- workers' compensation/damages as a result of a work injury
- third party damages as a result of a motor vehicle accident
- personal accident and sickness insurance or income replacement/protection insurance
- sporting injury compensation
- public liability compensation
- medical negligence compensation
- damages paid to victims of crime or as a result of criminal injuries.

Have you ever **CLAIMED** or are you **ABLE TO CLAIM** compensation, insurance and/or damages?

No  Go to next question

Yes

 You will need to complete and attach a **Compensation and damages** form (**Mod C**). If you do not have this form, go to [humanservices.gov.au/forms](http://humanservices.gov.au/forms)

68 Are you **RECEIVING** or have you **EVER BEEN PAID** compensation, insurance and/or damages?

No  Go to next question

Yes

 You will need to complete and attach a **Compensation and damages** form (**Mod C**). If you do not have this form, go to [humanservices.gov.au/forms](http://humanservices.gov.au/forms)


Your Partner

66 Do you receive any rental income?

**Do not include** income received from boarders who live with you, this should be provided at question 78.

No  Go to next question

Yes

 You will need to complete and attach a **Real estate details** form (**Mod R**) for each property. You will also need to provide your most recent taxation return if you have not already done so. If you do not have this form, go to [humanservices.gov.au/forms](http://humanservices.gov.au/forms)

67 Please read this before answering the following questions.


**Include:**

- workers' compensation/damages as a result of a work injury
- third party damages as a result of a motor vehicle accident
- personal accident and sickness insurance or income replacement/protection insurance
- sporting injury compensation
- public liability compensation
- medical negligence compensation
- damages paid to victims of crime or as a result of criminal injuries.

Have you ever **CLAIMED** or are you **ABLE TO CLAIM** compensation, insurance and/or damages?

No  Go to next question

Yes

 You will need to complete and attach a **Compensation and damages** form (**Mod C**). If you do not have this form, go to [humanservices.gov.au/forms](http://humanservices.gov.au/forms)

68 Are you **RECEIVING** or have you **EVER BEEN PAID** compensation, insurance and/or damages?

No  Go to next question

Yes

 You will need to complete and attach a **Compensation and damages** form (**Mod C**). If you do not have this form, go to [humanservices.gov.au/forms](http://humanservices.gov.au/forms)

**You**

**69** Give details below of all accounts held by you in banks, building societies or credit unions.

**Include** savings accounts, cheque accounts, term deposits, joint accounts, accounts you hold in trust or under any other name, or money held in church or charitable development funds.

Accounts and term deposits outside Australia should be included, with the current balance in the type of currency in which it is invested. We will convert this into Australian dollars.

**Do NOT include** shares, managed investments or an account used exclusively for funding from the National Disability Insurance Scheme.

**Note:** The Department of Human Services assesses deemed income from financial investments. Deeming assumes that bank accounts and other financial investments are earning a certain amount of income regardless of the income they are actually earning.



Attach proof of all account balances (e.g. ATM slips, statements, passbooks).

**1** Name of bank, building society or credit union

Account number (this may not be your card number)

Type of account

Balance of account

Currency if not AUD

Your share  %

**2** Name of bank, building society or credit union

Account number (this may not be your card number)

Type of account

Balance of account

Currency if not AUD

Your share  %

**3** Name of bank, building society or credit union

Account number (this may not be your card number)

Type of account

Balance of account

Currency if not AUD

Your share  %

If you have more than 3 accounts, attach a separate sheet with details.

**Your Partner**

**69** Give details below of all accounts held by you in banks, building societies or credit unions.

**Include** savings accounts, cheque accounts, term deposits, joint accounts, accounts you hold in trust or under any other name, or money held in church or charitable development funds.

Accounts and term deposits outside Australia should be included, with the current balance in the type of currency in which it is invested. We will convert this into Australian dollars.

**Do NOT include** shares, managed investments or an account used exclusively for funding from the National Disability Insurance Scheme.

**Note:** The Department of Human Services assesses deemed income from financial investments. Deeming assumes that bank accounts and other financial investments are earning a certain amount of income regardless of the income they are actually earning.



Attach proof of all account balances (e.g. ATM slips, statements, passbooks).

**1** Name of bank, building society or credit union

Account number (this may not be your card number)

Type of account

Balance of account

Currency if not AUD

Your share  %

**2** Name of bank, building society or credit union

Account number (this may not be your card number)

Type of account

Balance of account

Currency if not AUD

Your share  %

**3** Name of bank, building society or credit union

Account number (this may not be your card number)

Type of account

Balance of account

Currency if not AUD

Your share  %

If you have more than 3 accounts, attach a separate sheet with details.

**You**

**70** Do you own any shares, options, rights, convertible notes or other securities **LISTED** on an Australian Stock Exchange (e.g. ASX, NSX, APX or Chi-X) or a stock exchange outside Australia?


**Include** shares traded in exempt stock markets.

**Do NOT include:**

- managed investments
- shares owned by your self-managed superannuation funds
- private trusts and companies in which you have an interest.

No  Go to next question

Yes  Give details below

 Attach the latest statement for each share holding.

**1** Name of company

Number of shares or other securities

ASX code (if known)

Country if not Australia

Your share

%

**2** Name of company

Number of shares or other securities

ASX code (if known)

Country if not Australia

Your share

%

If you have more than 2 share holdings, attach a separate sheet with details.

**Your Partner**

**70** Do you own any shares, options, rights, convertible notes or other securities **LISTED** on an Australian Stock Exchange (e.g. ASX, NSX, APX or Chi-X) or a stock exchange outside Australia?


**Include** shares traded in exempt stock markets.

**Do NOT include:**

- managed investments
- shares owned by your self-managed superannuation funds
- private trusts and companies in which you have an interest.

No  Go to next question

Yes  Give details below

 Attach the latest statement for each share holding.

**1** Name of company

Number of shares or other securities

ASX code (if known)

Country if not Australia

Your share

%

**2** Name of company

Number of shares or other securities

ASX code (if known)

Country if not Australia

Your share

%

If you have more than 2 share holdings, attach a separate sheet with details.


**You**

**71** Do you own any shares, options or rights in PUBLIC companies, **NOT listed** on a stock exchange?

**Do NOT include** managed investments.

No  Go to next question

Yes  Give details below

 Attach the latest statement detailing your share holding for each company (if available).

**1** Name of company

Type of shares	Number of shares
<input type="text"/>	<input type="text"/>

Current market value	Your share
<input type="text"/>	<input type="text"/> %

**2** Name of company

Type of shares	Number of shares
<input type="text"/>	<input type="text"/>

Current market value	Your share
<input type="text"/>	<input type="text"/> %

If you have more than 2 share holdings, attach a separate sheet with details.

**72** Do you have any managed investments in and/or outside Australia?

**Include:**


- investment trusts
- personal investment plans
- life insurance bonds
- friendly society bonds.

**Do NOT include:**

- conventional life insurance policies
- funeral bonds, superannuation or rollover investments.

**APIR code** – is commonly used by fund managers to identify individual financial products.

No  Go to next question

Yes   Attach a document which gives details (e.g. certificate with number of units or account balance) for each investment.


**Your Partner**

**71** Do you own any shares, options or rights in PUBLIC companies, **NOT listed** on a stock exchange?

**Do NOT include** managed investments.

No  Go to next question

Yes  Give details below

 Attach the latest statement detailing your share holding for each company (if available).

**1** Name of company

Type of shares	Number of shares
<input type="text"/>	<input type="text"/>

Current market value	Your share
<input type="text"/>	<input type="text"/> %

**2** Name of company

Type of shares	Number of shares
<input type="text"/>	<input type="text"/>

Current market value	Your share
<input type="text"/>	<input type="text"/> %

If you have more than 2 share holdings, attach a separate sheet with details.

**72** Do you have any managed investments in and/or outside Australia?

**Include:**


- investment trusts
- personal investment plans
- life insurance bonds
- friendly society bonds.

**Do NOT include:**

- conventional life insurance policies
- funeral bonds, superannuation or rollover investments.

**APIR code** – is commonly used by fund managers to identify individual financial products.

No  Go to next question

Yes   Attach a document which gives details (e.g. certificate with number of units or account balance) for each investment.

**You**

**73** In the last 14 months, have you received a lump sum payment, including leave, termination or redundancy payments, that you have not already advised on this form?

**Do NOT include:**

- compensation, insurance or damages lump sum payments
- funding from the National Disability Insurance Scheme.

No  Go to next question

Yes  Give details below

 Attach documentation which shows the amount received (e.g. an employer separation certificate).

**1** Type of lump sum

Who paid it?

Amount paid

Date paid

\$

/  /

If you have received more than 1 lump sum payment, attach a separate sheet with details.

**74** In the last 5 years have you given away, sold for less than their market value, or surrendered a right to, any cash, assets, property or income?

**Include** forgiven loans and shares in private companies.

No  Go to next question

Yes  Give details below

**1** What you gave away or sold for less than its market value (e.g. money, car, second home, land, farm)

Date given or sold

What it was worth

/  /

\$

What you got for it

Your share

\$

%

Was this gift to a Special Disability Trust (SDT)? No  Yes

**2** What you gave away or sold for less than its market value (e.g. money, car, second home, land, farm)

Date given or sold

What it was worth

/  /

\$

What you got for it

Your share

\$

%

Was this gift to a Special Disability Trust (SDT)? No  Yes

If you have given away or sold for less than its market value more than 2 items, attach a separate sheet with details.

**Your Partner**

**73** In the last 14 months, have you received a lump sum payment, including leave, termination or redundancy payments, that you have not already advised on this form?

**Do NOT include:**

- compensation, insurance or damages lump sum payments
- funding from the National Disability Insurance Scheme.

No  Go to next question

Yes  Give details below

 Attach documentation which shows the amount received (e.g. an employer separation certificate).

**1** Type of lump sum

Who paid it?

Amount paid

Date paid

\$

/  /

If you have received more than 1 lump sum payment, attach a separate sheet with details.

**74** In the last 5 years have you given away, sold for less than their market value, or surrendered a right to, any cash, assets, property or income?

**Include** forgiven loans and shares in private companies.

No  Go to next question

Yes  Give details below

**1** What you gave away or sold for less than its market value (e.g. money, car, second home, land, farm)

Date given or sold

What it was worth

/  /

\$

What you got for it

Your share

\$

%

Was this gift to a Special Disability Trust (SDT)? No  Yes

**2** What you gave away or sold for less than its market value (e.g. money, car, second home, land, farm)

Date given or sold

What it was worth

/  /

\$

What you got for it

Your share

\$

%

Was this gift to a Special Disability Trust (SDT)? No  Yes

If you have given away or sold for less than its market value more than 2 items, attach a separate sheet with details.



You

75 Do you have money on loan to another person or organisation?

**Include** all loans, whether they are made to family members, other people or organisations or trusts.

**Do NOT include** loans to get accommodation in a hostel.

No  Go to next question

Yes  Give details below

 Attach a document which gives details for each loan (if available).

1 Who did you lend the money to?

Date lent

Amount lent

Current balance on loan

Lent by you

2 Who did you lend the money to?

Date lent

Amount lent

Current balance on loan

Lent by you

If you have more than 2 loans, attach a separate sheet with details.

Your Partner

75 Do you have money on loan to another person or organisation?

**Include** all loans, whether they are made to family members, other people or organisations or trusts.

**Do NOT include** loans to get accommodation in a hostel.

No  Go to next question

Yes  Give details below

 Attach a document which gives details for each loan (if available).

1 Who did you lend the money to?

Date lent

Amount lent

Current balance on loan

Lent by you

2 Who did you lend the money to?

Date lent

Amount lent

Current balance on loan

Lent by you

If you have more than 2 loans, attach a separate sheet with details.

**76 Please read this before answering the question below.**

You should answer this question **ONLY** if you are over age pension age.

From 1 July 2017, the qualifying age for Age Pension will increase from 65 years to 65 years and 6 months. The qualifying age will then rise by 6 months every 2 years, reaching 67 years by 1 July 2023. See table below.

Date of birth	Qualifying age at
1 July 1952 to 31 December 1953	65 years and 6 months
1 January 1954 to 30 June 1955	66 years
1 July 1955 to 31 December 1956	66 years and 6 months
From 1 January 1957	67 years

**Note:** If you are over age pension age you may also be entitled to a Commonwealth Seniors Health Card. For more information, go to [humanservices.gov.au/agepension](http://humanservices.gov.au/agepension)


Do you have any money invested in superannuation where the fund is still in accumulation phase and not paying a pension?

**Include:**

- superannuation funds such as retail, industry, corporate or employer and public sector
- retirement savings accounts
- Self Managed Superannuation Funds (SMSF) and Small APRA Funds (SAF) if the funds are complying.

No  Go to next question

Yes  Give details below

 Attach the latest statements for retirement savings accounts and superannuation funds. If you have a SMSF or SAF, attach the financial statement including income tax return and member statement.

**1** Name of institution/fund manager

Name of fund

Date of joining/investment

Current market value



**2** Name of institution/fund manager

Name of fund

Date of joining/investment

Current market value



If you have more than 2 superannuation investments, attach a separate sheet with details.

**76 Please read this before answering the question below.**

You should answer this question **ONLY** if you are over age pension age.

From 1 July 2017, the qualifying age for Age Pension will increase from 65 years to 65 years and 6 months. The qualifying age will then rise by 6 months every 2 years, reaching 67 years by 1 July 2023. See table below.

Date of birth	Qualifying age at
1 July 1952 to 31 December 1953	65 years and 6 months
1 January 1954 to 30 June 1955	66 years
1 July 1955 to 31 December 1956	66 years and 6 months
From 1 January 1957	67 years

**Note:** If you are over age pension age you may also be entitled to a Commonwealth Seniors Health Card. For more information, go to [humanservices.gov.au/agepension](http://humanservices.gov.au/agepension)

Do you have any money invested in superannuation where the fund is still in accumulation phase and not paying a pension?

**Include:**

- superannuation funds such as retail, industry, corporate or employer and public sector
- retirement savings accounts
- Self Managed Superannuation Funds (SMSF) and Small APRA Funds (SAF) if the funds are complying.

No  Go to next question

Yes  Give details below

 Attach the latest statements for retirement savings accounts and superannuation funds. If you have a SMSF or SAF, attach the financial statement including income tax return and member statement.

**1** Name of institution/fund manager

Name of fund

Date of joining/investment

Current market value



**2** Name of institution/fund manager

Name of fund

Date of joining/investment

Current market value



If you have more than 2 superannuation investments, attach a separate sheet with details.

**You**


**77** Do you receive payments from an authority or agency outside Australia?

**Include** pensions from other countries, benefits, allowances, superannuation and war related payments.

**Note:** You must include details of pensions, allowances and other payments even if they are not taxable in the country of payment.

No  Go to next question

Yes

 Attach a document from the issuing authority or agency which gives details including the amount in the foreign currency (e.g. latest pension certificate) for each payment.

**78** Do you receive any payments from other sources that you have not already advised us about on this form?


**Include:**

- payments from government departments other than Centrelink payments
- Commonwealth scholarships
- income from boarders who live WITH you
- annuities
- regular gifts, or
- any other income.

**Do NOT include** an account used exclusively for funding from the National Disability Insurance Scheme.

No  Go to 79

Yes  Give details below

 Attach documents which show who pays the income and how much was paid in the past 8 weeks.  
If your income is from a Commonwealth scholarship, please provide your grant advice as well as your most recent rate advice.

Gross amount paid in past 8 weeks

\$

Source of this income

**Your Partner**


**77** Do you receive payments from an authority or agency outside Australia?

**Include** pensions from other countries, benefits, allowances, superannuation and war related payments.

**Note:** You must include details of pensions, allowances and other payments even if they are not taxable in the country of payment.

No  Go to next question

Yes

 Attach a document from the issuing authority or agency which gives details including the amount in the foreign currency (e.g. latest pension certificate) for each payment.

**78** Do you receive any payments from other sources that you have not already advised us about on this form?


**Include:**

- payments from government departments other than Centrelink payments
- Commonwealth scholarships
- income from boarders who live WITH you
- annuities
- regular gifts, or
- any other income.

**Do NOT include** an account used exclusively for funding from the National Disability Insurance Scheme.

No  Go to 79

Yes  Give details below

 Attach documents which show who pays the income and how much was paid in the past 8 weeks.  
If your income is from a Commonwealth scholarship, please provide your grant advice as well as your most recent rate advice.

Gross amount paid in past 8 weeks

\$

Source of this income

**79** Which of the following forms, documents and other attachments are you (and/or your partner) providing with this form?

*If you are not sure, check the question to see if you should attach the documents.*

If you are asked to provide identity documents, please attach original documents.

Identity documents for yourself   
(Refer to page 2 for more information)

Identity documents for your partner   
(Refer to page 2 for more information)

Identity documents for your foster child   
(Refer to page 2 for more information)

**Authorising a person or organisation to enquire or act on your behalf form (SS313)**   
(If you answered Yes at **question 18**)

Proof of your Australian residence status   
(If you answered No at **question 28**)

Proof of responsibility of the foster child(ren)   
(If you answered **question 48**)

Details of additional foster child(ren)   
(If you answered Yes at **question 49**)

Payslip(s) for the last 8 weeks or a letter from each employer   
(If required at **question 58**)

Latest schedules for income stream products OR  
**Details of income stream product form (SA330)**   
(If you answered Yes at **question 59**)

**Private Trust form (Mod PT)**   
(If you answered No at **question 62**)

**Special Disability Trust form (Mod SDT)**   
(If you answered Yes at **question 62**)

**Private Company form (Mod PC)**   
(If you answered Yes at **question 64**)

**Business details form (Mod F)** and   
**Real estate details form (Mod R)** and most recent taxation  
return and business financial statements if required  
(If you answered Yes at **question 65**)

**Real estate details form (Mod R)** and most recent  
taxation return and business financial statements if required  
(If you answered Yes at **question 66**)

**Compensation and damages form (Mod C)**   
(If you answered Yes at **question 67** and/or **question 68**)

Documents showing balances for bank,  
building society and credit union accounts   
(If required at **question 69**)

Share certificates or latest statement   
for each share holding LISTED on a stock exchange  
(If you answered Yes at **question 70**)

Share certificates or latest statement   
for each share holding NOT Listed on a stock exchange  
(If you answered Yes at **question 71**)

Managed investment certificates or similar documents   
(If you answered Yes at **question 72**)

Document(s) which show amount of lump sum  
payment received   
(If you answered Yes at **question 73**)

Document(s) which show details of the money on loan   
(If you answered Yes at **question 75**)

**79** *Continued*

Latest statements for retirement savings accounts and  
superannuation funds, financial statement including income  
tax return and member statement for SMSF and SAF funds   
(If you answered Yes at **question 76**)

Document from the issuing authority or agency which  
gives details including the amount in the foreign currency  
(e.g. latest pension certificate) for each payment   
(If you answered Yes at **question 77**)

Documents with details of other payments, or  
grant advice and most recent rate advice   
(If you answered Yes at **question 78**)

**80**

## IMPORTANT INFORMATION

### Privacy and your personal information

Your personal information is protected by law (including the *Privacy Act 1988*) and is collected by the Australian Government Department of Human Services for administering payments and services. This information is required to assist with your application or claim.

Your information may be used by the Department, or given to other parties: where you have agreed to that; or where it is required or authorised by law (including for the purpose of research or conducting investigations).

You can get more information about the way in which the Department will manage your personal information, including our privacy policy, at [humanservices.gov.au/privacy](http://humanservices.gov.au/privacy)

**81** **Statement**

**I declare that:**

- the information I have provided in this claim is complete and correct.

**I understand that:**

- giving false or misleading information is a serious offence.
- the Australian Government Department of Human Services can make relevant enquiries to make sure that I receive the correct entitlement.

Your signature



Date

/ /

Partner's signature



Date

/ /